Ford Employee Payroll Deductions for Ford Interest Advantage (FIA)

Payroll Deductions: Start/Change/Cancel

Ford hourly and Salary employees may activate, change, or cancel payroll deduction by following the steps below. Employees must have an active FIA note to begin.

Step 1: Access the Form:

- From Your Desktop: Visit <u>Life@Ford</u> > My Pay > Ford Interest Advantage (FIA) Payroll Deduction Activation/Change (VPN Required).
- From Your Mobile Device: Scan the QR code for the FIA Consent Form (multi-factor authentication required).



Step 2: Complete Your Request:

- Read and accept the FIA Consent Form.
- Select 'Activate or Change' or 'Cancel', then enter your FIA note number and desired payroll deduction amount.

Please allow 1-2 weeks for changes to take effect.

For Assistance:

- For FIA Payroll Deduction Questions: visit <u>Life@Ford>Payroll Inquiries>Submit</u>
 <u>Payroll Request</u>> select 'Updates to FIA / Credit Union' from the dropdown menu, or call the US Payroll Helpdesk at 1 800-269-3904.
- For all other FIA inquiries, please contact our Ford Interest Advantage Investor Service Center at (800) 462-2614, Monday Friday, 8:30 am 7:00 pm (EST).

Direct Deposit Net of Pay

U.S Ford employees electing to invest their entire paycheck in their FIA demand note must complete a U.S Ford Employee Direct Deposit Net of Pay Form.

Step 1: Access the Form:

- From Your Desktop: Visit <u>Life@Ford</u> > My Pay > Direct Deposit Electronic link (VPN Required).
- From a Mobile Device: Scan the following QR code and complete the multi-factor authentication [MFA]



Step 2: Complete Your Request:

- Read and accept the Direct Deposit of Net Pay Form
- Follow the instructions and enter your FIA demand note number in the field labelled Account Number. Then enter 071000152 for the Northern Trust Co routing number and submit via the tab in the top right corner.

Please allow 3 to 7 business days for changes to take effect.